



Att10tive Social Enterprise CIC: Safeguarding Children and Adults at Risk Policy

1. Introduction

Att10tive Social Enterprise CIC (hereafter referred to as Att10tive) believes that it is always unacceptable for a child, young person, or adult at risk to experience abuse of any kind.

We recognise our responsibility to safeguard the welfare of all individuals by a commitment to practice which protects them. This policy applies to all staff, including executive officers, youth ambassadors, board directors, and any other volunteers.

2. Main Legislation and Guidance

This policy is based on the following legislation and government guidance:

- **The Children Act 1989 and 2004:** The primary legal framework for child protection in England.
- **The Care Act 2014:** Sets out the legal framework for how local authorities and other parts of the system should protect adults at risk of abuse or neglect.
- **Working Together to Safeguard Children 2023:** Statutory guidance on inter-agency working.
- **The Equality Act 2010:** Ensuring protection for individuals regardless of protected characteristics.
- **The Data Protection Act 2018:** Ensuring information is shared safely and legally.

3. Our Beliefs

- **Paramountcy of Welfare:** The welfare of children, young people, and adults at risk is always our primary consideration.
- **Right to Protection:** All individuals, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation, or identity, have the right to equal protection from harm.
- **Partnership:** Working with parents, carers, and statutory agencies is essential to promoting well-being.
- **Empowerment:** We value and respect those we work with, ensuring their voices are heard

4. Designated Safeguarding Lead (DSL)

The following people are responsible for safeguarding across Att10tive:

- **Designated Safeguarding Lead:** Amber Aziz Team Leader and DSL
- **Secondary contact:** Teresa Bennet; Training Coordinator.
- They can be contacted either by phone or email
- **Nominated Director Lead:** Montell Neufville, Managing Director

5. Staff and Volunteer Procedures

To keep children and adults at risk safe, all staff and volunteers must follow these steps:

1. **Immediate Danger:** If someone is in immediate danger or a crime is in progress, call **999** for the police immediately.
2. **Recognition:** Be alert to signs of abuse, neglect, or exploitation. This includes physical injuries, behavioural changes, or signs of emotional distress.
3. **Disclosure:** If an individual discloses abuse, listen calmly, do not ask leading questions, and do not promise absolute confidentiality.
4. **Reporting:** Notify **Amber Aziz** immediately. If she is unavailable, contact the secondary contact or the Nominated Director Lead.
5. **Recording:** Write a factual account of what you observed or were told within twenty-four hours. Use the individual's own words where possible.
6. **Referral:** The DSL will contact the relevant Local Authority (Luton, Bedford, or Central Bedfordshire) or the Local Authority Designated Officer (LADO) for allegations against staff.

6. Definitions

- **Child or Young Person:** Anyone under the age of eighteen.
- **Adult at Risk:** Anyone aged eighteen or over who has needs for care and support, is experiencing (or is at risk of) abuse or neglect, and as a result of those needs is unable to protect themselves.

Date Policy Came into Force: December 20th 2025

Annual Review Date: December 20th, 2027

Signed: *Montell Neufville*

Montell Neufville

Managing Director, Att10tive Social Enterprise

Date: December 20th 2025